

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 JIM ELKIND
 DAVID FAY

ASSOCIATE MEMBERS:

 LIAISONS:

MATT COKE
 FORREST HODGKINS

 TIM CLARK, BOARD OF SELECTMEN
 BOB SULLEBARGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 3/13/13

Attendees: B. Smith, E. Broadbent, D. Fay, F. Hodgkins, S. Matson(guest)
 Location: Old Library 8 PM

	Meeting Discussion/Status
Minutes	The minutes of February 27, 2013 were approved unanimously.
School Energy Project Updates	<ul style="list-style-type: none"> a. Town Building Audits – Audit reports from Guardian for the Police Station, New Library, Old Library, Fire Station, Still River Fire Station, Old Ambulance Station, DPW are overdue. b. HES BAS and DVC Project – Final deficiencies to be corrected. Jim tracking down all B2Q and BCM invoices to support Green Community paperwork. Need work completed to approve invoices. c. HES Solar Public Ceremony – Ceremony planned for Earth Day April 22. Need to confirm Steve/Karl S can help; include thanks to residents for funding, HEAC for managing; include display. – Eric to send email with a planned agenda to support a premeeting.
Town Energy Project Updates	<ul style="list-style-type: none"> a. Green Community Grants Projects – Complete all projects, expend all funds, resolve all report questions, obtain all rebates – working to complete as soon as possible. Identify smaller projects to expend remaining funds. Contract ends May 30.- Eric presented an accounting of the funds expended and invoices unpaid. Eric stated what we need to do to achieve the next GC funding milestone. b. Green Community Reports – Annual report questions. – David to split gas and diesel for FY11 and FY12. c. Police Station Boiler Project – PO placed Feb 21. One boiler is installed, waiting for the weather to allow roof work to install the venting and then replace the second boiler. d. Police Station – BAS – Brian to forward last estimate to audit BAS system and make recommendations for committee to consider use of the approved funds from Town Meeting. e. DOER Lighting Bulb Project – The project is mostly complete with misc bulbs left to install.
Other Items	<ul style="list-style-type: none"> a. PPA Subgroup – Solar Net Metering Credit Agreement RFP – Goal is to issue by end of April. Draft to be sent by Steve by 3/15. b. MEI Energy Data – we should tag the event of the Town Center sewer system going online resulting in higher usage.